



# Lee County 4-H Fair & Jr. Show

July 28-31, 2011

at Lee Co. 4-H Center & Fairgrounds

Amboy, IL

(815) 857-2603 \* [www.leecounty4hcenter.com](http://www.leecounty4hcenter.com)

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## Contract for Food Vendor Services

This agreement is between the Lee County Fair Association and the undersigned food vendor. Food service operators will operate public food and beverage concessions under these contract guidelines.

The Lee County 4-H Fair & Jr. Show is an annual event held the last full weekend of July (July 28—31, 2011) at the Lee County 4-H Center & Fairgrounds. The event includes livestock shows and general projects judging, family entertainment, activities, tractor/truck pulls and a demolition derby. The Lee County Fair Association makes no warranties or guarantees; either expressed or implied as to the volume of business that a vendor may generate.

**Space Assignments:** Reservation fee includes a 10' x 20' lot (which includes trailer tongue and side awnings additional tents and seating areas). Additional space will be charged at \$25.00 per square foot.

**Electricity Information:** Reservation fee includes electrical hook-up for five days (Wed., July 27—Sun., July 31). Electrical power is limited to one 220v 60 amp hook-up per vendor trailer. Additional electrical needs must be approved by the Lee County Fair Association. Additional hook-ups will be charged \$5.00 per 10 amps per day. Any vendor pulling more electricity than allowed will be instructed to minimize food service to the point at which the vendor meets the electrical load allowed. If the problem cannot be addressed, the vendor will be asked to remove the trailer from the fairgrounds. Any vendor hooking to electricity before Wed., July 27 will be charged \$25 per day. **No generators allowed.**

**Set-up:** Wed., July 27 from 9 a.m. to 9 p.m. or Thurs., July 28 before 11 a.m. Any vendor on the grounds prior to Wed., July 27 will be charged an additional \$25.00 per day.

**Fair Hours:** Fair exhibitors will be on the grounds Wed., July 27. Food vendors are welcome to open for business on Wednesday evening. The fair gates open to the public at 12 p.m. Thurs., July 28 and 7 a.m. Fri., July 29—Sun., July 31. Projects, exhibitors and other fair vendors are released at 5:30 p.m. on Sun., July 31.

**Admission to Fair:** Reservation fee includes two season passes. Season Passes are \$15.00. Day Passes are \$5.00. Additional fair passes may be purchased at the fair office starting Wed., July 27.

**Health Department:** All vendors must be in compliance with state and federal health codes. The Lee County Health Department will be conducting on-site inspections. For more information visit [www.lchd.com](http://www.lchd.com) or call (815) 284-3371.

**Insurance:** All vendors must submit a certificate of liability insurance (min. \$1,000,000.00) listing the Lee County Fair Association as additional insured. Certificates must be received prior to the event or upon entry to the fairgrounds.

**Menu Items:** Please attach a list of menu items, prices and portion sizes to your information form.

Ice must be purchased from the Lee County Fair Association. If no one is available at the ice trailer, check at the fair office.

**Fee for payments & reservations made before June 1:** \$325.00 per unit (includes electrical hook-up for five days (see electrical information), 10' x 20' lot rental and two season passes)

**Fee for payments & reservations made after June 1:** \$400.00 per unit (including the accommodations listed above)

**Camping & Stock Truck Parking:** \$25.00 per day per vehicle (includes one vehicle space with one 110v 40 amp hook-up.) Additional electrical needs must be approved by the Lee County Fair Association. Additional hook-ups will be charged \$5.00 per 10 amps per day.

I hereby agree to the terms as listed in this contract with the Lee County Fair Association and agree to comply with all amounts charged.

I agree to abide by all policies, rules and regulations of the Lee County Fair Association and the Lee County 4-H Fair & Jr. Show as outlined in the fairbook published online at <http://lee.extension.uiuc.edu> or [www.leecounty4hcenter.com](http://www.leecounty4hcenter.com). I understand any violation of the stated policies will result in the termination of this contract.

I also agree to leave my rented area clean and in order and to pay for any breakage or damage to buildings or equipment.

The Lee County Fair Association is not responsible for fire or damages to my property and I will not hold the Association or its directors responsible should theft occur to my property.

Name \_\_\_\_\_  
(renter) (Lee Co. Fair Assoc. Representative)

Date \_\_\_\_\_

**To reserve your space at the 2011 Lee County 4-H Fair & Jr. Show, return this contract, the vendor information form and appropriate payments to Lee County Fair Association, 1574 Nachusa Rd., Dixon, IL 61021. Call (815) 857-2603 with questions. Payments are acceptable via check prior to June 30, 2011. If payment is made after June 30, 2011, please use a money order or cash.**

**A copy of the contract, signed by a Lee Co. Fair Association representative, will be returned to you when proper forms and payments have been received.**



# Lee County 4-H Fair & Jr. Show

## July 28-31, 2011

### Lee County 4-H Center & Fairgrounds

#### Vendor Information

**Contact Information**

Business/Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Email: \_\_\_\_\_

Illinois Business Tax Number: \_\_\_\_\_

**Vendor Trailer Size**

Please include trailer hitch and any side or front awnings; additional tent or seating areas: \_\_\_\_\_

**Electricity Needs:** \_\_\_\_\_

**Camping & Stock Truck Parking:** \_\_\_\_\_ # of vehicles (include camper and or stock truck)

**Camper & Stock Truck Size**

Please include trailer hitch and any side or front awnings; additional tent or seating areas: \_\_\_\_\_

**Please list any additional needs.** \_\_\_\_\_

**Payment for Vendor Space**

| Qty.         | Description   | Unit Price                 | Total           |
|--------------|---|----------------------------|-----------------|
| _____        | 10' x 20' lot, two season passes & electrical hook-up for five days | \$325 prior to June 1      | _____           |
| _____        | 10' x 20' lot, two season passes & electrical hook-up for five days | \$400 after June 1         | _____           |
| _____        | Electric: Additional 10 amps for vendor trailer                     | \$5.00 per 10 amps per day | _____ # of days |
| _____        | Camping & Stock Truck Parking                                       | \$25.00 per day per unit   | _____ # of days |
| _____        | Electric: Additional 10 amps camper / stock truck                   | \$5.00 per 10 amps per day | _____ # of days |
| <b>TOTAL</b> |   |                            |                 |